OVEC/IKEC	Title: Meeting Report		Doc. #: HRE-FRM-700-26	Date: 3/2015
Document Owner: Michelle Steele		Sp	onsoring Dept.: Human Resources	

MEETING REPORT

Complete in Ink, Complete Shaded Portions if Applicable.

Instructor/Facilitator (Print Name):	Vandar (If Ann	licable):		
Kyger, Gavin, EMA	Vendor (If Applicable):			
		leeting Location (i.e., Training Room, Conference Room):		
CC KC SD (Check one)	Landfill	on fire, maining moon, conference moonly.		
Department/Group:	Start Time:	End Time:		
	10:00			
Topic/Subject Title:		Date:		
Dam and Dike Mock Drill and Plan Review		04/11/2019		
Sumn	nary of Meeting			
Discussion/Comments:				
Reviewed Plan. Discussed Dike failures and repsor	nse needed. Phone nur	nbers verified 2-14-19. Visited sites with		
EMA and Lightstone				
LIVIA and Lightstone				
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		1		
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	Follow Up			
	Follow Up			
Action Item	Follow Up	Person Responsible to Accomplish		
	Follow Up	Person Responsible to Accomplish Action Item		
	Follow Up			
Action Item	Follow Up			
Action Item	Follow Up			
Action Item	Follow Up			
Action Item Routing Department Head	Follow Up			
Action Item	Follow Up			
Action Item Routing Department Head	Follow Up			

Note: Employees are to \underline{print} and \underline{sign} their name on the back of this form.

Employee Sign In (Complete in Ink)

Print Your Name Legibly In This Column	Sign Your Name Legibly In This Column
	1. 10 10-339-30% +schwell @ over.c.
1. Tyc Schwall	1. Ty ful
2. Taylor Huffman	2. Taylo Hallen
3. Paul Hutchins	3. Paul R Athing phutching OVEC. COM
4. Colin MCKEAN	4. C. Colin Mah
5. Andy Davis	5. Cuh Ell.
6. Tim miller	6. 72 Emor
7.	7
8.	8
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10.	10.
11.	11
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21	21
22.	22.
23.	23.
24	24
Contract About	Reason: (Vacation, RDO, Sick, Etc.)
Employees Absent:	Reason: (Vacation, RDO, SICK, Etc.)
	Entered into TP Date Entered into TP

(Initials)